

OFFICER DECISION RECORD

Portfolio Holders: Leader & Portfolio Holder for Finance, Portfolio Holder for Refuse & Cleansing, Parks & Open Spaces	Service: Environmental Services
CMT Officers: Peter Catchpole, Corporate Director and Chief Finance Officer, Carol Pilson, Corporate Director and Monitoring Officer	Delegated Power Being Exercised: Table 4 Paragraph 27 – The Chief Finance Officer to approve fees and charges unless part of the annual budget setting consultation with the appropriate Corporate Director and Finance Portfolio Holder
Subject of Decision: Garden Waste Subscription Fee 2025-2026	

Decision Taken: To set the fees for garden waste season 2025 to 2026 as £59 per card/cash subscription and £47 for direct debit payments.	
Reason for the Decision: Fees to be publicised in autumn 2024 and existing customers to be communicated with early prior to 2025/26 subscriptions going on sale on 1 December 2024. Garden Waste service forms part of the Council's Medium Term Financial Plan. The service was set out in 2016 by Cabinet as cost neutral and as such fees increase in line with increasing service-related costs.	
Alternative Options Considered (if appropriate): Maintain current fees.	
Background/Reports/Information considered and attached: The Garden Waste subscription fee was originally set by Cabinet in October 2016, and through subsequent fees and charges and decision notices, and has been maintained at the same level since then. The fees are for each individual Garden Waste Service subscription; in line with fees and charges as adopted by Cabinet early in 2025.	
Officer Signatures: Peter Catchpole, Corporate Director and S151 Officer Carol Pilson, Corporate Director Following consultation with: Councillor Murphy, Portfolio Holder for Refuse & Cleansing, Parks & Open Spaces Councillor Boden, Council Leader and Portfolio Holder for Finance	Date: 30 October 2024 30 October 2024

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Please forward to Democratic Services upon completion

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Date copy passed to Democratic Services 31/10/24	Implementation Date: 7 November 2024 (if not called-in) (Allow 5 clear working days after publication of decision)
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Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.